

## Credit Card Billing Authorization Form

Mr. / Mrs.: \_\_\_\_\_ Nationality: \_\_\_\_\_

I hereby authorize XYZ Hotels & Resorts to debit my credit card "Please √ one of the below"

Amex

Visa

MasterCard



Card No.: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ / \_\_\_\_\_

4 Digits (American Express) \_\_\_\_\_

For the Amount of USD\$ \_\_\_\_\_ (US Dollar), pertaining to cover of

(Guest Name) \_\_\_\_\_ Check-In \_\_\_\_\_ Check-Out \_\_\_\_\_

Above Credit Card will cover "Please √ one of the below";

Room Only

Bed & Breakfast

Other "Room Service"

All Charges

Transportation

All Charges Except: \_\_\_\_\_

- Please note that the above amount is Subject to 10% Service Charges and 8% Government Tax, if the above Credit Card covers room charges, Food & Beverage amount will be Subject to 10% Service Charges and 16% Government Tax. I understand that in case of No-Show or Late Cancellation falling prior to my arrival by 24 hours, I shall be charged for (1) night.

Credit card Billing Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

You are kindly requested to fill the above form and attach:

- A copy of your Credit Card, copied both sides.
- A copy of your I.D/ Passport.
- In Addition, send them by return Fax or E-mail to our attention in order for us to guarantee payment of your reservation(s).
- Above Taxes are subject to charge without prior notice.